SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

GOVT DAU KALYAN ARTS AND COMMERCE POSTGRADUATE COLLEGE, BALODA BAZAR

GOVT DAU KALYAN ARTS AND COMMERCE POSTGRADUETE COLLEGE, BALODA BAZAR
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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Government Dau Kalyan Arts and Commerce Postgraduate College, Balodabazar was started in 1963.This college is run by Chhattisgarh Government Higher Education Department and is affiliated to Pt. Ravishankar Shukla University Raipur Chhattisgarh and recognized postgraduate leading college. This college is situated on Mumbai Kolkata South East Central Rail Route Bhatapara Railway station, 24 km South East and 84 km North East from capital Raipur. This college was established on 19th July 1963 by "The Baloda Bazar Education Society Baloda Bazar". This college moving towards better management and progressive development direction came under the government on 17th July 1981 by the then M.P. Government.

The college is spread over a huge campus of 24.61 acres which is playing an important role in the educational and intellectual community of this area.Multi-choice courses are being run in this multi-faculty postgraduate college for the all-round development of the students. Faculty of Arts, Science, Commerce and Law and job oriented courses DCA, PGDCA and B.Sc. IT is run in collaboration with the Jan Bhagidari Samiti.Making Continuous efforts to improve the quality of higher education, this college has facility for education up to postgraduate level in Mathematics, Zoology, Botany, Chemistry, Hindi, Political Science, Economics, English, Geography, Sociology, Information Technology, LLM and Commerce. As a research centre in Hindi and Political Science, this college has a remarkable identity in this region. Also in this college with internet facility there is a conference hall with computer facility. Our college is assigned with the responsibility of leading college of the district. This district is having about 80% rural population which automatically reflect our college as representing mostly rural students. Our college is multi faculty college with registered strength of year 2016-17 was 1782, of 2017-18 was 1873, of 2018-19 was 2103, of 2019-20 2165 and of 2020-21 was 2496 in all programs. Our 95% students belong to reserved classes.

In this college, apart from working on research projects, professors from other colleges are invited for lectures as subject experts. In the situation of non-appointment on vacant posts by the government on time, the college manages to appoint contractual faculty by Janbhagidari Samiti.

Vision

"Rite Gyanan Mukti" (*Anupurak Shruti Vachan*)

Means: - There is no Salvation without Knowledge.

Adhering to the dictum, following the instruction of the Higher Education the College is marking its goal in providing education to all.

Mission

Mission

1. To create a healthy academic environment for the promotion of education all around it.
2. To provide the education to all students in such a way that they may become part of a civilized society.
3. To conduct research and training programme for increasing the level of knowledge in various field.
4. To carry out need- based and value based education for community development.
5. To organize co-curricular and   extra –curricular activities for the overall personality development of students.
6. To inculcate heritage and local culture among the students.
7. To promote judicious use of existing available resources.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. As a leading college, the main strength of the college rests on providing education which assist students to realize their potential and self worth and enabling them to make a significant contribution in all spheres of national and global development.
2. The college follows a dialogue feedback system which is a strong system of collecting feedback from students, teachers, alumni and parents.After analyzing the suggestions given by them such suggestions are included in the functioning of the college for appropriate action.
3. College seeks to uphold the dignity and worth of every individual who is the part of institution particularly its young student community. It has a"Zero Tolerance Policy" towards sexual harassment.
4. All faculties are appointed by the state government through public service commission/ authorized regulatory bodies and so all academicians and administrator are eminent and experienced.
5. The college admits students from diverse backgrounds on a quality basis which fosters a multi- cultural ethos on campus.
6. College has an active internal quality assurance cell (IQAC) plays a central role in the monitoring, augmentation and sustenance of the overall quality of the institution.
7. There is a departmental research committee in the college which encourages the students of the college for researchactivities.
8. There is an employment guidance cell in the college which works towards providing employment to the students in various departments and places.

Institutional Weakness

1. For enhancement of institutional growth and development the number of permanent teaching staff in the college needs to be increased.
2. The college being an affiliated college of Pt. Ravishankar Shukla University, Raipur is bound to follow the curriculum devised by the university and therefore does not allow for flexibility in curriculum design and delivery.

3. Limited resources in the use of digital technology to enhance teaching learning on campus.
4. The college is funded by UGC and state government but has limited financial resources to cater to the growing academic needs that support funding requirement to enhance teaching-learning resources for faculty members generation of fund is often a serious limitation in expansion and upgradation of campus facilities.

Institutional Opportunity

1. College provides ample scope to promote and create a more harmonious and peaceful world through its students who are groomed to be agents of social transformation in keeping with its vision and mission.
2. With the recent employment trends that require a more highly skilled workforce, College can initiate professional and job- oriented Courses that meet the current needs of the society.
3. College has the capacity to start add-on course and employment oriented certificate programs from its own resources.
4. There are many cement factories working within 20 km radius of the college where we can send our student for internship this internship will be beneficial for the future of the students.

Institutional Challenge

1. The college offers PG courses in thirteen subjects Hindi, English, Economics, Sociology, Political Science, Geography, M.Com, L.L.M., Botany, Zoology, Chemistry, Mathematics, Information Technology but neither teaching nor research is conducted at the level of the institution. Admission and examination are handled by Pt. Ravishankar Shukla University and only tutorials are conducted in the college therefore there is limited scope for teaching and research at the postgraduate level.
2. It is a challenge to obtain the grants and funding for pursuing research projects.
3. College caters to a large number of students who hail from the marginalized sections of society, many of whom are first generation learners. The challenge of meeting their day to day educational and personal needs is an urgent and immediate need.
4. The initiation of any new academic programme requires a long and complicated procedure for getting permissions from multiple authorities which often delays the process.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The curriculum of the Programmes is decided by the affiliating university. Required suggestions are timely forwarded to the university by all the stakeholders through feedback system of college. Academic calendar is followed by the college committee and takes continuous help and guidance from the Department of Higher Education of State Government for the better implementation of the curriculum. Information and Communication Technology (ICT) has also been introduced in many departments during curriculum delivery. During class room teaching, discussion technique is also adopted by teachers of several departments. Projector, Screen and other mediums are also used by the departments like Chemistry, Physics, Botany, Zoology, Mathematics, Biotechnology, Law etc. The institution chalks out CIE curriculum for the whole session according to its own activities and interests. The academic calendar mentions monthly course oriented tasks and the time frame for its completion. The internal evaluation scheme was started by the affiliating university from

the academic session 2012-13 for PG programmes and session 2020-21 for the UG courses. The college prepares time table for conducting continuous internal assessment based on the schedule decided by the affiliating university. Institution is very conscious and awake about the issues which are relevant to Gender Equality, Environment & Sustainability, Human Values and Professional Ethics etc. and also follows these in the regular curriculum during teaching learning processes of the syllabi provided by affiliating university. Our institution has wonderful feedback system taken from all stakeholders.

Teaching-learning and Evaluation

Because we are situated in semi urban area, most of our students have diverse multilingual backgrounds, varying socio-economic status and diverse cultural backgrounds. The thrust of education is "Teaching – Learning" necessary for knowledge societies to flourish. The college adopts the student – centric learning and experiential learning as its corner stone in academic process. To cater learner diversity, different strategies are adopted at the institute for subject and classroom level so that all learners can move forward along the learning continuum. Teachers combine traditional teaching methods with use of modern teaching aids.

The students are admitted in the institution as per Government norms the fair system of admission process. Regular classes commence as per the academic calendar and college timetable. Our institution makes every possible endeavor to make teaching learning enjoy and productive one.

Research, Innovations and Extension

We focused on research and innovation, under which we have collected various types of research undertakings and efforts to increase research and research-related works and through various extension activities such as N.S.S., N.C.C. Here we have presented the account of Red Cross, cultural activities and voter awareness programme (Matdata jagrukta).We have also presented number of awards under various cultural activities, exchange of education programme with various institutions and also outlined the collaborative activities in different subjects, research and innovation system through MOU in which we have gathered our efforts to make the entire environment conducive to academic collaboration.

Infrastructure and Learning Resources

Govt. Dau Kalyan Arts and Commerce Post Graduate college is lead college of our district and over the past five years student strength has grown significantly. This growth demands continuous upgradation of infrastructure which have been met with the funding provided by UGC, RUSA and state government.

For the past 5 years 08 new classrooms have been constructed under RUSA grant and one new seminar hall have been constructed on the college. Renovation of college building has been done last year using RUSA funds. Currently College is operating with 21 classrooms and 9 labs with classrooms. The college has two computer labs for IT/CS/DCA/PGDCA/BCA students. DCA/PGDCA lab has 26 computers with printing facility, whereas IT/CS/BCA lab has 30 terminals connected with one server machine. IT/CS/BCA lab has Wi-Fi based LAN facility. 01 smart class room with internet access to the interactive flat panel is also there for virtual teaching. The library has computer & Wi-Fi facility which can be utilized by the students for searching books/ Study materials relevant to the subjects. Physics, Chemistry, Botany, Law, Mathematics and Hindi departments have computers with internet facility for teaching and learning. Library is automated using

Integrated Library Management System (ILMS), book collection of 32391 text books, 471 reference books, subscription of 02 journals. The library can accommodate over 30 students in its reading room. Library has an active N-LIST subscription since 2013 and has access to 3 Lakhs E-Books and 6000 e-Journals. All the staff and students have access to e- resources available under N-List. The library has 06 functional computers with internet facility out of which 04 are available for use by students and teachers.

Student Support and Progression

The SSR has been prepared by the College IQAC/NAAC committee by gathering requisite information from the internal as well as external sources and consolidating the same in the format provided by NAAC. The major portion of the information has been consolidated in the criteria five devised by the NAAC and are summarized as below :

Once admitted in the college, the students are taken care of by providing various facilities in the form of financial assistance from the college . Through **Scholarships and Freeship's schemes provided by the State Government** for the students in the last five years, to support the education of poor students.

The college also conducts **capacity building and skills enhancement initiatives** that include *Language and Communication skills ,Life skills like*(Yoga,Physical fitness, health and hygiene). *ICT/computing skills* is remedial classes for aspiring students. In IT infrastructure, the college is equipped with more than 76 and above Computers, of which mostly connected with internet, and having interactive boards with visualizes and LCD projectors installed in different departments of the institute.

The college has well established **career counseling and placement** cells, for guiding students towards a better career and providing job opportunities through campus interviews for placement of students in service.

For the support and care of female students the college has a well developed women development cell, which known as **Mahila Utpidan Nivaran Samiti ,** Girl's rest/recreation room and Sanitary Pad Machine **.**The institution publishes its updated prospectus , which highlight the facilities available in the college having information about different committees of the college, college annual calendar, NSS and NCC, library facilities, sports activities like Indoor and Outdoor sports facilities, encouragement for participation in co-curricular and cultural activities.

In addition, the institute has granted membership of students in various administrative bodies of the college such as **Grievance and Redressal Committee for Sexual Harassment and Ragging Cases, Student Council and Alumni Contribution committee** and IQAC of the College.

Governance, Leadership and Management

The college has formed different committies for efficient internal coordination and monitoring mechanism. The college non- teaching staff also helps students. Since the college is government supported the fee structure is decided by the Government. During the five year no changes in the tuition fee and other fee have been made. Amount spent in last five years was according to the budget provided. There is an internal audit mechanism in the college. The college facilitates different welfare programs for teaching/nonteaching staff. There is also a grievance redressal cell in the college.

The college always looks forward towards qualitative improvements. The teaching and nonteaching staff constantly make their worthy contribution to the college and help in improving the quality of Education. For internal quality checks the college IQAC performs Academic audit each year. The college is sensitized to latest managerial concepts such as strategic planning, teamwork decision making and computerization.

Institutional Values and Best Practices

This Criterion deals with institutional values and social responsibilities. In this point the question was put on its measures initiated by the Institution for the promotion of gender equality. Our institution is highly concern towards gender & sensitization in providing curricular and co-curricular activities for women in the college. To fulfil this point there is women safety and security in the campus, Women Sexual Harassment Redressal Cell is active in the college, Anti-ragging Committee is formed, Counselling and Career Development Cell is constituted in the college, Common room facility is available for female students, and in the respect of women every year International Women's Day is celebrated. At present approximately 35% of the college premises is covered with greenary. Clean environment, National Mission on Clean & Green Environment followed by Swatch Bharat Abhiyan. In our institution non degradable plastic is strictly banned, dry and wet waste garbage are separately collected, there is proper collection for waste water. The Baloda Bazar District of Chhattisgarh has water shortage during summer as compared with other district of the state. For resolving the problem of the water shortage our institution had took the initiative of Rain water harvesting. Our institution is always ready to provide an inclusive environment i.e. tolerance and harmony toward cultural, regional, linguistic, communal, socioeconomic and other diversities to fulfil these points in our institution students from different religion, race, caste, sex, language, and place of birth are studying.

Our institution gives more emphasise to human values and professional ethics. So, first of all the golden words of the preamble of our Constitution is framed on wall of the institution. Our institution is very keen at facilitating personal commitment to the educational success of students and thus the Academic committee consisting of Principal, senior faculty members and Examination Coordinator prepares the academic Plane well in advance before the commencement of the session/semester. The faculty members before the commencement of semester prepares the lesson plan, and make it available to the students. So many efforts are being made for the past few years to change the Teaching – Learning environment into activity based.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVT DAU KALYAN ARTS AND COMMERCE POSTGRADUATE COLLEGE, BALODA BAZAR
Address	GOVT DAU KALYAN ARTS AND COMMERCE POSTGRADUETE COLLEGE, BALODA BAZAR
City	BALODA BAZAR
State	Chhattisgarh
Pin	493332
Website	gdkcbalodabazar.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Ashok Kumar Upadhyay	7727-296013	9425523895	7727-296013	dk_collegebaloda @rediffmail.com
IQAC / CIQA coordinator	Purushottam Jha	-	8827151859	-	purush.jha@gmail. com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

Date of establishment of the college	19-07-1963

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Chhattisgarh	Pt. Ravishankar Shukla University	[View Document](#)

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	18-03-1985	[View Document](#)
12B of UGC	18-03-1985	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
BCI	[View Document](#)	19-02-2021	12	in view letter no three four eight year of twenty thousand twenty one

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	GOVT DAU KALYAN ARTS AND COMMERCE POSTGRADUETE COLLEGE, BALODA BAZAR	Urban	24.65	5537.75

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BA,Arts	36	Intermediate	English,Hindi	150	150
UG	BA,Arts	36	Intermediate	English,Hindi	110	110
UG	BSc,Science	36	Intermediate	English,Hindi	4	3
UG	BSc,Science	36	Intermediate	English,Hindi	15	15
UG	BSc,Science	36	Intermediate	English,Hindi	15	15
UG	BSc,Science	36	Intermediate	English,Hindi	40	18
UG	BSc,Science	36	Intermediate	English,Hindi	29	29
UG	BSc,Science	36	Intermediate	English,Hindi	120	76
UG	BSc,Science	36	Intermediate	English,Hindi	160	160
UG	BCom,Commerce	36	Intermediate	English,Hindi	154	146

UG	LLB,Law	36	Graduation	English,Hindi	80	72
UG	BCA,Computer	36	Intermediate	English	30	10
PG	MA,Arts	24	Graduation	Hindi	30	30
PG	MA,Arts	24	Graduation	English,Hindi	30	20
PG	MA,Arts	24	Graduation	English	30	23
PG	MA,Arts	24	Graduation	English,Hindi	30	20
PG	MA,Arts	24	Graduation	English,Hindi	30	26
PG	MA,Arts	24	Graduation	English,Hindi	30	23
PG	MSc,Science	24	Graduation	English	30	29
PG	MSc,Science	24	Graduation	English	30	30
PG	MSc,Science	24	Graduation	English	30	28
PG	MSc,Science	24	Graduation	English	20	20
PG	MSc,Science	24	Graduation	English	20	0
PG	MCom,Commerce	24	Graduation	English,Hindi	30	30
PG	LLM,Law	24	Graduation	English,Hindi	20	16
PG Diploma recognised by statutory authority including university	PGDCA,Diploma	12	Graduation	English	60	51
Doctoral (Ph.D)	PhD or DPhil,Arts	48	Post Graduation	English,Hindi	8	2
Doctoral (Ph.D)	PhD or DPhil,Arts	48	Post Graduation	English,Hindi	6	0
Doctoral (Ph.D)	PhD or DPhil,Commerce	48	Post Graduation	English,Hindi	6	0

Position Details of Faculty & Staff in the College

Teaching Faculty											
Professor				**Associate Professor**				**Assistant Professor**			
Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government			10				0				35
Recruited 2	4	0	6	0	0	0	0	20	11	0	31
Yet to Recruit			4				0				4
Sanctioned by the Management/Society or Other Authorized Bodies			0				0				0
Recruited 0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit			0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				27
Recruited	8	1	0	9
Yet to Recruit				18
Sanctioned by the Management/Society or Other Authorized Bodies				10
Recruited	9	1	0	10
Yet to Recruit				0

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Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				9
Recruited	4	0	0	4
Yet to Recruit				5
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	2	0	0	0	0	0	6	3	0	11
M.Phil.	0	0	0	0	0	0	1	1	0	2
PG	0	0	0	0	0	0	4	1	0	5
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	8	7	0	15
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	8	8	0	16

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	1036	0	0	0	1036
	Female	1034	0	0	0	1034
	Others	0	0	0	0	0
PG	Male	196	0	0	0	196
	Female	377	0	0	0	377
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	16	0	0	0	16
	Female	34	0	0	0	34
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
Diploma	Male	5	0	0	0	5
	Female	13	0	0	0	13
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	316	352	353	388
	Female	173	215	259	332
	Others	0	0	0	0
ST	Male	125	127	126	132
	Female	92	99	103	144
	Others	0	0	0	0
OBC	Male	525	569	562	599
	Female	516	582	610	727
	Others	0	0	0	0
General	Male	53	74	61	62
	Female	73	85	91	112
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1873	2103	2165	2496

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	(a) College is already a multidisciplinary institution. (b) Our college approach towards the Art, Commerce, Science and Law discipline to provide the detail of programs with combinations. (c) Our college offer value based courses that include project , community engagement and environmental education . (d) Our Institution offers PhD. programme in Hindi and Political Science. (e) Our college organizes time to time guest lecture in various discipline.
2. Academic bank of credits (ABC):	(a) Institution to fulfill their requirement of Academic bank of credits as proposed in NEP 2020. (b) College is waiting for directions from state government to

	register itself under the ABC to permit its learners to avail the multiple disciplinary entries during the chosen programmed. (c) College is waiting for directions from state government to promote and encourage students to design their own curricular and approach within the approved framework, including textbook, reading material selection, assignments and assessments etc.
3. Skill development:	(a) Colleges to strengthen the vocational education and soft skills of students in alignment with National Skills qualifications. (b) Skill and certificate courses are being planned to offer to students through online and distance mode with the permission of state government. (c) Planning to engage the services of Industry veterans and crafts persons to provide skills.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	(a) Strategy and details regarding the integration of the Indian Knowledge system.We are providing inflibnet to all students. (b) College pertaining to the appropriate integration of Indian knowledge system.We are planning to include ancient Indian contributions in syllabi with the permission of affiliating university. (c) Students participate in sports and cultural activities.
5. Focus on Outcome based education (OBE):	(a) Our institution trying to capture the outcome based education in teaching and learning practices. (b) College initiating to transform its curriculum towards outcome based education.
6. Distance education/online education:	(a) College facilitates all the courses offered by Pt. Sunderlal Sharma Open University Bilaspur Chhattisgarh. (b) College strengthens education through online mode for non collegiate students offering vocational courses. (c) College offers the use of technological tools for teaching and learning.

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
23	21	20	18	17

File Description	Document
Institutional data prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
12	12	11	10	10

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2496	2165	2103	1873	1781

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2323	2010	1944	1757	1670

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File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
666	661	638	490	603

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
37	42	41	43	36

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
46	46	46	46	43

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 27

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
101.5902	71.11364	38.36259	130.9103	16.93363

4.3

Number of Computers

Response: 75

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

This college is the Lead College of district Baloda Bazar-Bhatapara therefore it is also entrusted with immense responsibility in the field of higher education. It also administers all the other educational institutions of higher education means all the government and private colleges except technical and agricultural colleges are under its administration. The curriculum of the programs is decided by the affiliating university Pt. Ravishankar Shukla University Raipur, Chhattisgarh. Academic calendar is followed by the college committee based on that provided by the Department of Higher Education of the State Government. The syllabus, course, exam, activities, programs are all conducted according to the prescribed design of the academic calendar. In order to meet the aim of the academic calendar of the college every year orientation program is conducted for newly admitted students to make them aware of its delivery and implementation. Prescribed curriculum is delivered according to the teaching plan and time-table which are specially prepared for it. Most of the departments have formal plan of curriculum delivery through well prepared and documented notes of the lectures by teachers. Prescribed syllabi are completed within the stipulated time and internal assessment of the students is also done at regular intervals. Teaching diary contains teaching plan of prescribed syllabi for the month which is to be strictly adhered to. Several meetings of IQAC also decide innovative ideas to augment the present existing curriculum delivery system.

Information and Communication Technology (ICT) has also been introduced in many departments for curriculum delivery. During class room teaching discussion technique is also adopted by teachers of several departments. Projector, Smart Board and other mediums are also used by the departments like Chemistry, Physics, Botany, Zoology, Mathematics, Biotechnology, Computer and I.T. department etc. Several departments conduct classroom seminars, workshops, presentation, assignments etc. All the departments associate their students with the Central library of the college where they are acquainted with the on-line resources related to their courses.

File Description	Document
Upload Additional information	[View Document](#)

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

In accordance with the guidance of the university teaching assignments allotted in the syllabus, teachers prepare their "teaching plans" and it is regularly monitored by head of the department. The curriculum delivery was insured by our college with the combined advice of Principal, Faculties, Stakeholder and

students so that curriculum was fully implemented. Other than quarterly, half yearly exam, class test and PG student's seminar are also organized by each department. Science, Commerce, Art, IT, Law, Computer these all courses are running in our college and we offer a well planned curriculum to the students guided by affiliated university. NCC, NSS, Red Cross, Career Guidance cell are existed at the institution for knowledge and social enrichment. The internal evaluation scheme was started by the affiliating university from the academic session 2017-18 for PG programs and session 2020-21 for UG classes. Based on the teaching assignments allotted in the syllabus distribution, teachers prepare their teaching plans according to the number of lectures allotted by the university syllabus for each topic. Along with the traditional chalk and talk method, teachers often use power-point projections during the lectures to demonstrate topics. Students are satisfied with their internal assessment and we provide them checked copies for self assessment. Their learning outcome is analyzed and it also helps in modifying the teaching technique by assessing the experiences and suggestions got from the students. The sole purpose of the college is to continuously evaluate the students through most of the mentions tools and techniques and various other measures.

File Description	Document
Upload Additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. **Academic council/BoS of Affiliating university**
2. **Setting of question papers for UG/PG programs**
3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
4. **Assessment /evaluation process of the affiliating University**

Response: C. Any 2 of the above

File Description	Document
Institutional data in prescribed format	[View Document](#)
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 **Number of Programmes in which CBCS / Elective course system implemented.**

Response: 12

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	[View Document]
Institutional data in prescribed format	[View Document]
Link for Additional information	[View Document]

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 0

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of Add on /Certificate programs	[View Document]

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View Document]

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

College is very conscious and awake about the issues which are relevant to Gender, Environment and sustainability, Human values and Professional Ethics etc. and also follows these in the regular curriculum during teaching learning processes of the syllabus provided by affiliating university. The subject of gender sensitization finds its place in various courses. The subject of environment and sustainability is included in the form of compulsory subject i.e. environmental studies which is a must for all the students of art, science and commerce first year studies. They are also given practical assignments in the field of environmental knowledge and human values. Professional Ethics finds special mention as a special subject in the course related to bachelor degree of law. All the requirements and ethics of the profession of an advocate is taught and practiced in the study of law. As every profession has some ethics associated with it likewise the study of law has a very distinct place for the subject. It governs the future course of action in the legal profession. Our institution is one of the few where law is taught in the state. Inflibnet/wifi facility is provided to the students for knowledge enrichment. The units in colleges like N.S.S., N.C.C., Red Cross organizes various environment related programs including tree plantation, village cleanliness, cleaning of rivers, plastic free campus and society, poster competition, etc. Various activities like quiz and poster competitions, invited talks are organized to create awareness about nature, biodiversity, environment and sustainability. Different social activities have been initiated by the college like Voter's Awareness Program under SVEEP activity, Road Safety Campaign, Blood Donation camps, food and health programs etc are organized from time to time. Major gender issues are focused and addressed through different platforms.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View Document](#)
Any additional information	[View Document](#)

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 23.26

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
5	5	5	4	4

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 14.58

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 364

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: C. Any 2 of the above

File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. **Feedback collected, analysed and action taken and feedback available on website**
2. **Feedback collected, analysed and action has been taken**
3. **Feedback collected and analysed**
4. **Feedback collected**
5. **Feedback not collected**

Response: C. Feedback collected and analysed

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 67.53

2.1.1.1 **Number of students admitted year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2495	2164	2102	1872	1781

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
3326	3095	3057	2947	2947

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 49.1

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1168	995	952	832	825

File Description	Document
Average percentage of seats filled against seats reserved	[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The Govt Dau Kalyan Arts and Commerce Postgraduate College assesses the learning levels of the students and organizes special programmes for advanced and slow learners.

Because we are situated in semi urban area, most of our students have diverse multilingual backgrounds, varying socio-economic status, and diverse culture backgrounds. Kept this view,to cater learner diversity, different strategies are adopted at the institute,subject, and classroom level so that all learners can move forward along the learning continuum.

The students are admitted in the institution as per Government norms, and with the fair system of admission process. Regular classes commence as per the academic calendar and college timetable.

In the institute while classes start the teachers observe that whether the students are easily understanding the topic or not after completed the unit test taken by the teacher and here the door is open for the identification of the slow and advance learners among students. They are identified on as per their responses in the unit test and midterms.

Advanced learners are continuously encouraged to strive for higher goals by providing them additional inputs for better carrier planning and growth. The advanced learners are motivated to participate in seminar, presentation, quizzes, debates, etc.

Slow learners:

A teacher provides some class activities for students:

1. Extra time, extra class for them, given extra notes.
2. Slow learners are encouraged in NSS, Sports, classroom, and academic activities.
3. To enhance their overall personality and for build up their confidence level teachers motivate them to move in different activities with their peer's group and classmates.

Advance learners:

1. Advance learners are encouraged to participative learning sessions i.e.,conduction of class and institutional seminars.
2. Advance learners are encouraged to take part in cultural, NSS, sports etc.

Focusing on students flowing activity are held:

A) Orientation program for entry level students: This is the very first steps to introduce newly admitted students and transferred students to their college life and introduce them into the academic, cultural, and social environment of the institute helps them to incorporating them in the university environments. Orientation program is in the form of class introductory session that gives opportunity to the institute members and faculties to get connected to the new batch.

- **Special program** for slow learners in the form of **Value-Added Courses** like in our institute Department of Computer and Information Technology conducts frequently this course.

- **Bridge Course** was prepared with an institute timetable that is offered to students as a means of preparing for connect a student's previous course and the course the students want to join so that students do not have to begin from the start of the course the students want to take is different from the course they currently pursuing, this will make students time save, energy, and money.
- Unit test, seminars, project, and power point presentations etc. are the student centric teaching methods which helps students to interact with the teachers and classmates which helps to improve their personality development.

File Description	Document
Upload any additional information	[View Document](#)

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 67.46

File Description	Document
Any additional information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Our institution makes every possible endeavor to make teaching learning enjoy and productive one. Knowing the significance of student centric teaching, we encourage the students to ask questions and clarify their doubts in the class itself. In this way, they are made to become active participants in the learning process.

The students of M.Com., M.A. (Geography, Sociology all Semester) are also assigned to prepare projects in certain topics. LLB and LLM students are assigned to some case studies. Some departments conduct syllabus related presentation class in which each student is asked to present a 5 to 10 minutes presentation on the topic assigned for other participation delivery methods followed by us are - group discussion, departmental seminars, quizzes, lab experimental work. We aim to promote critical thinking in the minds of the students through problem based learning programmed.

File Description	Document
Upload any additional information	[View Document](#)

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

During the Covid-19 pandemic lockdown the college faculty used online education resources together with various ICT enabled tools, social networking sites, and blended learning platforms like E-mails, Google classroom, Google meet, Zoom, WhatsApp, and You- tube as platforms to communicate, provide syllabus and materials, make announcements, upload assignments, make presentations, take tests, students queries, and stay connected with the students. And to effectively deliver teaching and provide enhanced learning experience to the students. In the present scenario the present generation has easy access to any kind of information they want. ICT enabled tools give information to constructive knowledge; this is where the students become an active learner and teacher a facilitator of learning. Wi-Fi connection (BSNL) and a Local area network (LAN) Mahamaya Cables give college campus a high speed internet facility, i.e. in ten class rooms, Computer lab, Botany lab, Physics lab, English Department, Hindi Department, NSS and one Interactive Touch Screen Whiteboard Smart Classroom i.e. room no 41 and six rooms are assembled with LCD projectors which are used for screening educational movies, documentaries and for making power point presentation to enhance the quality of teaching and learning activity. The teachers of the Department of Computer Science and IT naturally lead in the complete adaption of ICT enabled tools to deliver teaching. Online question papers were distributed through a common WhatsApp group, and each department followed by its respective group,distributed the question paper to students of respective class.

https://youtu.be/VuzAGnHqq10

https://youtu.be/gJKdDPVP8Pw

http://www.youtube.com/channel/UcH9uvT6AJAZ2P70LOBX-3Q

https://you.be/TiWKHMljWaA

File Description	Document
Upload any additional information	[View Document](#)

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 69.33

2.3.3.1 Number of mentors

Response: 36

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 87.61

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 36.65

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
13	16	16	15	13

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 5.27

2.4.3.1 **Total experience of full-time teachers**

Response: 195

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

The college follows carefully the guidelines of university for internal, term, semester and end exam. In our college under the direction of Principal three central examination cells have been established: - one for morning shift one for afternoon and one for evening shift. These central exam cells are supervised by the university authorities. Carefully following the guidelines of the university college conducts project assessment followed by viva – voce. Each department maintains record of departmental unit tests which are used as a tool to see the academic growth of each student. Scored marks of departmental unit tests are announced in the classrooms and displayed on the notice – board too. This year due to covid – 19 pendemic, unit tests were taken online through different Apps like – Google meet, Webex, Zoom. Any exam malpractice reported to the central examination cell is dealt according to the guidelines of the university. Exam related complaints are daily received by the central examination cell and forwarded to the university. The semester internal exams are conducted just prior to the schedule set by the university.

Also some departments evaluate their students through organizing debates, group discussion and seminar, presentation etc. College takes regular class tests and also conducts quarterly and half – yearly examination. Some departments like sociology, geography, botany assess the students through assignments, practical field and report/different methods. The college moving a little beyond the boundary of traditional method uses innovative evaluation tools such as making shorts video, wall painting competition etc.

Committee for Mechanism of Transparent and Robust Internal Assessment			
1	Exam Committee Head	Principal	
2	Exam Committee Coordinator	Dr. P. Jha	
3	Exam Committee Head for Arts Depts.	Dr C K Chandravanshi	
4	Exam Committee Head for Comm. Depts.	Dr Vimal Govindani	
5	Exam Committee Head for Science Depts.	Dr R.K. Mishra	

STAGES OF EXAM

S No	Name of Exam	When Conducted	
1	Quarterly Exam	After completion of 30% Syllabus & according to the Universit	

		Academic Calendar
2	Half-yearly Exam	After completion of 50% Syllabus & according to the Universit Academic Calendar
3	Internal Practical Exam for UG level Classes	Time Table set by University
4	Internal exam for PG	Before the semester Exam
5	Project Viva for Environmental Studies (BA I)	Before the Annual Exam
6	Project Viva for certain Subjects (PG)	Before the semester Exam
7	Assignments	Decided by the Subject Teacher
8	Seminars	Decided by the Subject Teacher
9	Presentation	Decided by the Subject Teacher
10	Class Unit Tests	Decided & Time Table set by the Exam Committee Heads fo Arts, Comm. and Science
11	Poster Making Presentation	Decided by the Subject Teacher

File Description	Document
Any additional information	[View Document](#)

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

The college has to abide by the university guidelines for dealing with internal examination related grievances. The college conducts quarterly and half – yearly examination as per the time - table set by the university. The college also conducts unit tests of each subject at both levels: UG, PG according to the time table prepared by Exam Heads and each department. The absentees in internal examination are also given second chance to appear in the examination. The head of each subject has been made as the competent authority to redress the student's grievances. The students are advised to report the grievances or complaints in written application duly signed and forwarded by the Head of Institute. The students are informed weeks before about the time – table. It is also uploaded in the college website.

File Description	Document
Any additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

Teacher and students are aware of the stated program and course outcomes of the programs offered by the institution. Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed on website and communicated to teachers and students. The college has clearly stated program outcomes, program specific outcome, course outcomes and learning outcomes. The vision and mission statements are displayed on the college website as well as in college campus. These outcomes have been set taking into account the variety of programs and the heterogeneity of rural and urban students are expected to know them by heart. In the beginning of every academic year the program outcomes are verbally communicated to the students by teachers and during the principal address. They and also displayed on college website and brochure. Every subject teacher also gives details of programs offered in the classrooms.

File Description	Document
Upload any additional information	[View Document]()

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Attainment of program outcomes and course outcomes are evaluated by the institution. Course outcomes as well as learning outcomes depend upon the nature of course and the subject concerned. They are also defined by university and are clearly mentioned in the syllabus of particular class and subject. The program specific outcomes are closely related to the content of the syllabus. They are syllabus oriented and may vary a per the subject. All these outcomes are explained to students in the classrooms directly or indirectly. There are some universal learning outcomes also which are inherent in every syllabus. The students are encouraged, guided to learn and imbibe these outcomes. They are also percolated to students through organization and participation of curricular and extra – curricular activities. Every department plans and conducts all activities in light of the program outcomes course outcomes. There are certain ways to assess whether the program outcomes have been achieved or not. The performance of students in university examination is a parameter for assessment. For the assessment of students, summative and formative approaches are also followed to get intended learning outcomes.

File Description	Document
Upload any additional information	[View Document]()

2.6.3 Average pass percentage of Students during last five years

Response: 82.04

2.6.3.1 **Number of final year students who passed the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
692	502	763	433	585

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
696	883	949	495	680

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.16

File Description	Document
Upload database of all currently enrolled students (Data Template)	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
List of endowments / projects with details of grants	[View Document](#)
Any additional information	[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 5.41

3.1.2.1 **Number of teachers recognized as research guides**

Response: 02

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

3.1.3.2 **Number of departments offering academic programes**

2020-21	2019-20	2018-19	2017-18	2016-17
11	11	10	9	9

File Description	Document
List of research projects and funding details	[View Document](#)
Any additional information	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Govt. Dau Kalyan Arts and Commerce Postgraduate College Balodabazar is the main and leading college of the district which offers various type of courses i.e., Arts, science, commerce, law, computer and information technology. This college is a major academic institution of education for youth rural and remote areas.The College organizes a number of departmental seminars, debates, cultural and literary programs which creates a good environment and promote to Due to these types of activities it gives a right direction to students for making bright and glorious future. Mathematics department specially organize subjective representation by projectors and e- digital medium. MMC (Madhava Mathematics Competition) exam conducts and provides certificates. Quiz contests are also organize by department. The college administration provides some basic facilities for students such as library, digital board for teaching, newspaper reading corner at library science. Science laboratories for science stream students to facilitate to transfer of knowledge. College conducts awareness programs in each department innovative, creative approach. College administration organized Cyber security information programs. Each department is closely related to environment and responsible for clean and green college campus. College has their own mini health corner to maintain health and wellness for students and teachers. College administration restricts about the use of polythene and such type of non biodegradable product so as to make it clean campus. To manage solid wastes it has dug pits in the campus corner which manage solid waste material. There are so many dustbin kept in each corner of the college campus. The college also maintains botanical garden which gives away fresh air which makes great healthy environment. Students encouraged to plantation in the college campus as well as watering them. With the help of the civilians and heads of the others college, our college organized plantation drives at regular interval. A campaign and rally is conducted through college NSS cadets. The college has displayed posters and banners related to health and

hygiene. Covid-19 guidelines displayed in front of the college reception gate. Strict restriction to adopt a smoking and tobacco free environment are developed in college through posters and banners. College maintains good drainage system.

File Description	Document
Upload any additional information	[View Document]()

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 0

3.2.2.1 **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
List of workshops/seminars during last 5 years	[View Document]()
Any additional information	[View Document]()

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 1

3.3.1.1 **How many Ph.Ds registered per eligible teacher within last five years**

Response: 03

3.3.1.2 **Number of teachers recognized as guides during the last five years**

Response: 03

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	[View Document]()
Any additional information	[View Document]()

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0.23

3.3.2.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
03	01	02	02	01

File Description	Document
List of research papers by title, author, department, name and year of publication	[View Document](#)
Any additional information	[View Document](#)

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.33

3.3.3.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	11	1	1

File Description	Document
List books and chapters edited volumes/ books published	[View Document](#)
Any additional information	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Govt. Dau Kalyan Arts and Commerce Postgraduate College Balodabazar organizes a number of activities to engage students in the institute-neighborhood community to sensitize the students towards community needs. The college students actively participate in social service activities leading to their overall development. The college has "NCC" and "NSS" units. The number of extension activities are organized by college through "NCC" and "NSS" units. NSS organizes a residential seven days NSS camp in nearby villages every year. Several social & other activities carried out by NSS volunteers' are i.e. Shramdan, social interaction, tree plantation, Beti Bachao- Beti Padhao, AIDS Awareness, Blood Donation Camp, Swachchha Bharat Abhiyan, Matdata Jagrukta Abhiyan etc. The college is conscious about its social responsibilities for shaping students into responsible citizens of the country making students aware of social issues through various programs like environment awareness, personal health and hygiene and tree plantation.

There is also a MoU with other colleges through which a Youth Community Orientation Program is offered.

College and Department organize regular social & environmental activities including seminars, tree plantation drives, and orientation programs. Students participate in various patriotic events with enthusiasms, be it celebration of Independence Day, Republic Day. Hindi Diwas, World Health Day, Chhattisgarhi Rajbhasha Diwas, Matribhasha Diwas, Mathematics Day etc. The above mentioned Social and cultural activities have positive impact on the students. It develops student's hidden potentialities, shapes personality for making the students a good social human being and leader.

File Description	Document
Upload any additional information	[View Document](#)

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 19

3.4.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
03	04	04	04	04

File Description	Document
Number of awards for extension activities in last 5 year	View Document
Any additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 38

3.4.3.1 **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
06	06	08	12	06

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document
Any additional information	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 85.72

3.4.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
346	1303	2162	3955	723

File Description	Document
Report of the event	
Average percentage of students participating in extension activities with Govt or NGO etc	
Any additional information	

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 2

3.5.1.1 **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
02	00	00	00	00

File Description	Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	
Any additional information	

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 0

3.5.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document
Any additional information	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

- **4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.**

    Govt. Dau Kalyan Arts and Commerce Postgraduate college is lead college of our district and over the past five years student strength has grown significantly. This growth demands continuous upgradation of infrastructure which have been met with the funding provided by UGC, RUSA and state government.

- Computer Labs- 02 (01 PGDCA & DCA, 01 IT /BCA/CS).

- Laboratories- 10 (Botany-02, Zoology-02, Chemistry-02, Physics-01, Biotechnology - 01, Geography – 01 and Psychology - 01).

- Hostel- Girls Hostel - 01 (capacity of 30 girls.).

- Separate rooms for NCC and NSS.

- One Wheel chair and ramp for physically challenged students.

- CCTV Cameras at different points cover the whole campus.

    Class Rooms: There are 21class rooms, 12 ICT enabled Classrooms and 01 smart classroom. 01 new Seminar Hall is under construction to facilitate e-teaching and learning process.

    Laboratories: Departments offering courses in science subjects have well-equipped 10 laboratories with equipment like Gel Electroscopes, Oven, spectrophotometer, Centrifuge, Incubators, freeze, Laminar air flow & Microscopes.

    Library: The College has a well-stocked library automated with SOUL software 2.0 network version. Library and e-facilities are available to access e-resources (e-books and e-journals). Internet facility is made available at free of cost to the staff and students. All the staff and students have access to vast e-resources available under N-List of NMEICT and e-journals subscribed by the college. The library has 06 functional computers with internet facility.

    Computer Lab/Computer Centre: The College has two Computer Labs/Centers, Lab I(IT/CS/BCA) with 30 computers and Lab II(PGDCA/DCA/IT) with 26 computers and 5.0 KVA on-line UPS in each laboratory with LAN and high-speed Internet Connectivity provided by BSNL Broad Band and Mahamaya internet.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), open gymnasium, yoga centre etc.

The College is proactive and supporting in holistic grooming of students. College has a huge and spacious play ground to hold sports activities like Cricket, Football, Athletic events.The college has taken initiatve to undertake a multipurpose sports stadium which has indoor facilities like Badminton, Jim,and outdoor facilities like Lawn Tenis ,Kabaddi and Kho-Kho. There are other indoor games like Carom, Chess, Table Tennis. Equipments for weightlifting, yoga and open gymnasium for all-round development of students. . Yoga activities are conducted in open playground for better health of students. Students regularly participate in Inter College, University, District, State and National level sports activities through-out the year under the supervision of sports officer. Special kits are distributed and required materials are provided. Nutritious diet such as energy drink rich in protein is provided during practice and actual matches. First aid facility is provided by the sports department.

The multipurpose open auditorium is available for cultural activities. Practice sessions of cultural activities such as plays, mimes, folk dance, one-act play, street plays are performed in the multipurpose auditorium. Various cultural activities at college level, inter college level, district level is organized every year . To inculcate the cultural and traditional values among the students, the events such as Youth festival and Annual function are organized.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 44.44

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 12

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View Document](#)

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 59.35

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
74.99913	43.63663	17.21567	112.0142	5.27394

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	[View Document](#)
Upload audited utilization statements	[View Document](#)
Upload any additional information	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Library is automated using Integrated Library Management System (ILMS) Govt. Dau Kalyan Arts and Commerce Postgraduate College has a book collection of 32391 text books, 471 reference books.

The library can accommodate over 30 students in its reading room. Govt. Dau Kalyan Arts and Commerce Postgraduate College library is an N-LIST subscriber since 2013 and has access to 3 Lacs E-Books and 6000 e-Journals. All the staff and students have access to vast e- resources available under N-List of NME-ICT . The library has 06 functional computers with internet facility out of which 04 are available for use by students and teachers.

The college has subscription of various local and national newspapers like - The HITVADA, DAINIK BHASHKAR, NAV-BHART, PATRIKA, DESH-BANDHU, HARIBHUMI and Magazines like PRITIYOGITA DARPAN, PRATIYOGITA SAMRAT, INDIA TODAY etc.

Very recently, the software is being installed again in the new computer system and is in partial stage of

automation.

Name of ILMS software   :   SOUL

Nature of automation (fully or partially) :   Partially

Version   :   2.0

Year of Automation   :   2016.

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Response: D. Any 1 of the above

File Description	Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 2.28

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0.99349	0.87199	0.77341	3.54699	5.23540

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	[View Document](#)

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 1.26

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 32

File Description	Document
Details of library usage by teachers and students	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

- The college has two computer labs for IT students. These labs have 56 computers with printing facility, Wi-Fi/ LAN.
- Computer teacher is always available in this lab to update and help students with the use of computer. Tally Programs & other application programs are installed in these labs under the help & guidance of the teacher along with specialist in these areas.
- Administration room has computer facility along with Wi-Fi so that information can be downloaded & sent online without any wastage of time. The use of computers in administration has increased the efficiency and added to the smooth functioning along with saving of time & paper.
- The Account section also makes use of computers for making payments online along with accepting fee from student through SBI Collect e-payment. This has not only led to a lot of transparency but also ease in handling financial matters.
- The library has computer & Wi-Fi facility which can be utilized by the students for searching books/ Study materials relevant to the subjects.
- Physics, Chemistry, Botany,Law, Mathematics, English and Hindi departments have computers with internet facility for teaching and learning.
- 01 smart class room with internet access to the interactive flat panel is also there for e-teaching.

File Description	Document
Upload any additional information	[View Document](#)

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 33.28

File Description	Document
Upload any additional information	[View Document](#)
Student – computer ratio	[View Document](#)

4.3.3 Bandwidth of internet connection in the Institution

Response: E. < 5 MBPS

File Description	Document
Upload any additional Information	[View Document](#)
Details of available bandwidth of internet connection in the Institution	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 36.31

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
23.44114	27.47701	19.14692	16.89611	9.65969

File Description	Document
Upload any additional information	[View Document](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View Document](#)
Audited statements of accounts	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

- The proper functioning of equipments in UG and PG laboratories is ensured in every semester by the lab technicians and minor repairs such as installation, replacement parts are carried out by them when needed and recorded in service register. Skilled lab assistants inspect the instruments regularly for effective functioning and safety. In all labs, electronic equipment's are protected through voltage stabilizers. Chemical substances in chemistry department are maintained as per approved norms.

- Library facilities are open to the students during college hours. Maintenance and utilization of library resources are done strictly following the library rules. Most of the departments maintain departmental libraries with proper stock and issue register.

- Sports amenities :- regarding the maintenance of sports equipment the college sports assistant is deputed. Sports assistant look after sports ground and pavilion.

- Computer lab equipments such as computers, printers and projectors are constantly monitored by the lab technicians who take immediate steps to replace the non-working parts. Each department has appropriate computers for their requirements. Computer Department maintains Internet and WIFI of the campus.

- **Class room** -The College has a building committee for maintenance and up keeping of infrastructure. At the departmental level, HOD's submit their requirements to the principal regarding classroom, furniture and other requirements.

- The college development fund is utilized for maintenance and minor repair of furniture and other electrical equipment. Students are sensitized regarding cleanliness and motivated for energy conservation by careful use of electricity in classrooms. Smart board and CCTV cameras look after by concerned maintenance committee.

- The class IV employees maintain cleanliness of classrooms, regular cleaning of water tanks, proper garbage disposal and maintenance of lawns. Outsourcing is done for the maintenance of furniture, electrification and plumbing. Regular maintenance of the water cooler and water purifier is done.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 70.31

5.1.1.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
1806	1622	1285	1413	1206

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	[View Document]
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	[View Document]

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	<u>View Document</u>

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

      1.Soft skills
      2.Language and communication skills
      3.Life skills (Yoga, physical fitness, health and hygiene)
      4.ICT/computing skills

Response: D. 1 of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	<u>View Document</u>
Any additional information	<u>View Document</u>

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 1.37

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
47	107	00	00	00

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<u>View Document</u>
Any additional information	<u>View Document</u>

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: B. 3 of the above

File Description	Document
Upload any additional information	[View Document](#)
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document](#)
Details of student grievances including sexual harassment and ragging cases	[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0.24

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
07	00	01	00	00

File Description	Document
Self attested list of students placed	[View Document](#)
Details of student placement during the last five years (Data Template)	[View Document](#)

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 21.77

5.2.2.1 **Number of outgoing student progression to higher education during last five years**

Response: 145

File Description	Document
Upload supporting data for student/alumni	[View Document]
Details of student progression to higher education (Data Template)	[View Document]

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 3.16

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations,** *etc.)***) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	3	0	0	0

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
9	19	14	29	24

File Description	Document
Upload supporting data for the same	[View Document]
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	[View Document]

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	[View Document](#)

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

In our college Govt. Dau Kalyan Arts and Commerce Postgraduate college Student Council has been established with an aim to provide a representative structure through which students can take up the issues, concerned to the management and undertake initiatives of benefit to the college.

Students have a valuable contribution for the effectiveness of the college and their involvement to incorporate student participation in the wellness and up gradation of the institution in all perspectives, students are encouraged to be part of administrative & academic bodies and thus enable them to be empowered with planning, leadership skills, accountability nature and learn the importance of being a resourceful individual while working in teams. It provides a platform for students to express their ideas, interests, and views on the issues of concern to them and also render their contribution for the institution to attain its vision. The main objective of the student council is to develop their personality, organizational skills through interactive programs with the faculty, administration & society.

Students' Council, is constituted with the students from all years of the college.The council acts in three different levels – (1) Student Academic Council, (2) Student Social & Cultural Council and (3) Student Administrative Council. The members of the Council participate in brain storming sessions and formal meetings where they formulate strategies for the overall curricular, co-curricular and extra-curricular development of the students.

- **Functions of Academic Council**: The Student Academic Council get the feedback on teaching-learning processes like teaching, course content, study material, practical sessions from the departments, pertaining to quality improvement. Class Representatives (CRs – one male student and another female student) assigned from each programme communicates the same to the faculty advisors and the head who puts up the suggestions of the Council in the Academic Council of the

Institute. Various events/ activities like technical workshops, Technical Fest, invited talks; skills/knowledge enhancement programme's etc. are conducted in alliance with respective professional bodies .

- **Functions of the Administrative Council:** Administrative Council looks after the feedback on Hostels and Amenities, Anti-Ragging initiatives, Alumni Association, NSS etc.
- **Student feedback on amenities**: Student's Welfare & Alumni association addresses the problems pertaining to classroom, infrastructure, library, food, water, hygiene, etc. to redress the student's grievances. They refers to the administrative authorities for the improvement of the quality of student's life in the Institute.
- **Anti-Ragging committee**: Nomination of student and parents as Member of Anti-Ragging committee promotes an ambience conducive for the Institute to be a ragging-free campus.
- **Internal Complaints Committee**: Girl Students' representation facilitates to investigation into the information against the complaints launched, if any.
- **Social and Cultural Council:** promotes and encourages the involvement of students in organizing various sports, social initiatives and community outreach programmes and recreational activities of the college in coordination with faculty mentors like Annual Sports, Cultural Fest, Freshers' Welcome, Farewell, etc.
- **NSS:** Institute has set up NSS to sensitize students towards societal issues and community services, activities of which is mainly carried out by the students.

File Description	Document
Upload any additional information	[View Document]

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 45.4

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
23	75	25	60	44

File Description	Document
Upload any additional information	[View Document]
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	[View Document]

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The purpose of an Alumni association is to foster a spirit of loyalty and to promote the general welfare of our organization. Alumni associations exist to support the parent organization's goals, and to strengthen the ties between alumni, the community, and the parent organization.

Alumni Association was established in the year 2019 under the guidance of The Dr.J.N.Kesharvani and co-ordinated by Dr.Vimal Govindani & Dr.R.K.Mishra. It was registered under the Chhattisgarh Society Registration Act 1973 (No. 44 Year 1973) with registration no.122201941153 on 02/07/2019. Alumni Association of Govt. Dau Kalyan Arts & Commerce Postgraduate College Baloda Bazar is making and registering its marks in the social sector and Janbhgidari Samiti.

Objectives:

- To provide a standardized organizational structure and coordinated program for alumni chapters.
- To develop goals and coordinate the efforts aimed at their accomplishment.
- To promote cultural, academic, and literary advancement of its members.
- In addition to career services, alumni associations may provide various resources to help former students post-graduation.
- This might include access to library materials, extensive journal and periodical databases, and even educational amenities on campus, such as certain labs and equipment.
- Alumni-based evaluations are increasingly recognized as an important part of the process of ongoing curriculum evaluation.
- They provide insights into the undergraduate learning experience and students' preparation for work.
- To utilize the rich experiences of old students of the college for the benefit and progress of the present students.
- To provide guidance to the present students in their endeavor for better employment and higher studies.
- To get the valuable advices of the Alumni in the overall development of the college.
- To maintain libraries, reading rooms, lecture halls, training center's etc., which is useful to the members of the Association.
- To arrange teaching and training classes to the students studying in the college and also to the members to upgrade technical and general skills.
- To gather and maintain database of employment information and to assist the members in securing suitable jobs.
- To maintain website, publish periodical magazines or bulletins with valuable information useful to the members and students.
- To involve the members in the overall development of the college and the Society .
- To maintain and update the data base of all the alumni of the college and to interact with them.
- To get the valuable advices of the Alumni in the overall development of the college they arrange seminars, workshops and also to arrange cultural and social welfare programs.

The alumni association plays an important role for sharing intellectual, cultural, career and professional knowledge between pass out and current students. The College Alumni association believes in fostering a strong alumni network which connects former students for guidance and philanthropic spirit. Every year a alumni meet is conducted in our college which bonds the college with vital resonance of knowledge.

File Description	Document
Upload any additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

File Description	Document
Upload any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The Vision Statement of the college " There is no Salvation without Knowledge" is chosen very carefully. This very short vision statement has very wide meaning for us.

Government Dau Kalyan Arts and Commerce Postgraduate college is lead college of district Balodabazar-Bhatapara. With overall literacy rate of 70.68 % (national literacy rate 74.88%) and GER of 13 % in higher education this district is still considered as a backward district . Census 2011 suggest that the district population mainly comprises of backward classes (SC 23.37%, ST 12.83% , OBC 48.21%) . Female -male ratio of the district is 1004. All these data are reflected in our college student enrollments. We are responsible for the needs of these student and college enrollment data itself justifies our vision statement.

Our mission is to achieve success in our vision and our mission statement reflects exactly the same.

Introduction of new need based and value-based programs and courses

Over the past five years college has opened one new program (BCA) ,3 new UG courses(BSc CS, BA-history, BSc-Biotechnology) and 3 new PG courses(MSc-IT, MSc-Botany, MSc-Zoology). Available seats in different courses have also been increased.

Infrastructure development

Introduction of new programs and courses demands new class rooms and labs . This has been achieved through RUSA, state government funding and some local body fundings. Over the past five years one building with 8 addition classrooms (RUSA) ,one multipurpose building with one seminar hall and one common room(State Govt Funding) and two additional classrooms (local body funding) in existing old building have been constructed. Further these rooms have been equipped with ICT facilities and one room is transformed into a smart classroom.

Faculty Recruitment

College is completely dependent upon State Government for faculty recruitment. Fortunately, our college got two regular faculties in year 2017 and seven regular faculties in year 2021-22 through CGPSC . Beside these the Government has allowed us to recruit fulltime guest faculties in place of vacant posts.

Overall personality development and involvement with community

College has active NSS and NCC wing . These wings organize various awareness programs and rallies. Cultural activities and sports are also organized in colleges as per academic calendar provided by the Government. Different health related awareness issues are also taken care by our RED cross.

Creation of Healthy Environment and safety of our students

For the safety of our students, campus is fully monitored with CCTV arrangements. Also, a public announcement system is in place for rapid communication with students. College Anti ragging and disciplinary committee is very active and we have zero such incidents in last five years period. Also for the overall safety of campus construction of boundary wall is in progress. Recently our old building has been fully refurbished, using funds from RUSA.

File Description	Document
Paste link for additional information	[View Document](#)

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

For smooth running of the big institutions decentralization is key to success. Principal of our college leads us in different academic and administrative areas. To help him our IQAC managed to make different subcommittees which help in policy making and implementations of different areas of academics and administrations. These committees are listed below

(1) College planning and development Committee

(2)Help desk and grievance Committee

(3) RTI Committee

(4) Library Committee

(5) Legal Literacy Cell

(6) Disciplinary & Anti Ragging Committee

(7) Time table Committee

(8) Sports Committee

(9)Cultural Committee

(10)IQAC

(11) Career counseling and placement cell

(12) Gardening and Cleanliness committee

(13) Alumni Committee

(14)Purchase committee

(15)Internal Audit Committee

(16) Write-off Committee

(17)Science Committee

(18)NSS

(19)NCC

(20) Red cross

(21)ST/SC Cell

(22) OBC cell

(23)Women's Cell (committee against sexual harassment and internal complaint)

(24) UGC/RUSA cell

Examples of participative management

(1) In the annual cultural function and prize distribution ceremony we invite all the stake holders (students with their parents) and Government representatives (honorable Ministers/Local MLA/ DJ/DM). During one such program in year 2020 honorable minister of urban development himself was present. In this program he directly asked student if they want any help from him . Students and parents directly communicated with the honorable minister and they demanded Jim facility and one seminar hall. Our honorable minister gave very quick response and an open Jim was immediately installed in the campus. Also, funds were immediately sanctioned for the construction of seminar hall.

(2) Utilization of RUSA Funds for lab equipment :-Our college got 60 lacs of funding from RUSA for up gradation of ICT facilities and equipment purchase. To utilize this fund college invited proposals from different departments and these proposals are then combined and sent to the higher education for further processing and release of funds.

File Description	Document
Paste link for additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Establishment of UG/PG labs

Over the years our college has grown from two faculty (arts and commerce) UG college to Multi-faculty PG college. Recently new RUSA building with 8 additional classrooms and one general purpose room is handed over to institution . Our college was lagging behind in LAB facilities for Science Faculty . So it was decided by our IQAC to create four UG lab for Botany(R.No. 37), Zoology(R.No.38), Chemistry(R.No 39) and Physics(R.No.40). Also the general purpose room is utilized for establishment of Botany PG lab. One room in this building is also given for Smart classroom (R.No 41).

Demolition of old NRC building and creation of new multipurpose hall

For very long time we utilized our NRC building as big classroom required for BSc-I/II/III-chemistry and BA/BSC-I/II/III Foundation courses (Hindi and English). This building was very old (more than 30 years) and was recommended for decommissioning. We took advantage of pandemic year and dismantled this building in year 2020.Also in place of this NRC building proposal of making a new seminar hall/multipurpose Room is given by our IQAC.

File Description	Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The institute is an affiliated Government college under Pt. Ravishankar shukla university Raipur . Thus we follow all the administrative rules under the guidance of Department of higher education , Government of Chhattisgarh . Our administrative /academic setup and their recruitment is done by government itself and for this purpose they took help from agencies like CGPSC and CGVYAPAM. UGC regulations are strictly followed by the institution . Only for the courses run under self finance scheme, recruitment is made by self finance committee of the college and they follow all the norms prescribed by government/UGC.

For the recruitment of Guest Faculties against permanent setup each year government gives detailed guidelines and under these guidelines Principal appoints guest faculties.

For other administrative purposes different committees are formed which help in smooth running of the college .

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)
Link to Organogram of the Institution webpage	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: C. 2 of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
Details of implementation of e-governance in areas of operation, Administration etc	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Government Dau Kalyan Arts and Commerce Postgraduate College, Balodabazar believes in overall development of employees for their better contribution in accomplishing the vision, mission and objectives of the Institute. The Institute offers worthwhile welfare schemes to all the teaching and non-teaching staff to ensure and provide thrust to their working efficiency. As per the norms of Government of Chhattisgarh the following facilities are available to all permanent teaching and non-teaching staff

1- Faculties appointed by the Government of Chhattisgarh before 2005 are eligible for pension benefits on retirement, GPF, gratuity and faculties appointed after 2005 are eligible for NPS system and gratuity

2. Medical Reimbursement facility is available to all teaching and non teaching staff.

3. Leave Encashment are availed by retiring faculty as per the government norms.

4. PF loans are sanctioned as per Government of Chhattisgarh rules.

5. The Institute provides uniform to non-teaching staff (Class IV employees)

6.Group insurance scheme for teaching and non-teaching staff.

7.Parking facility for vehicles of all the staff members.

8. Clean water for drinking is available.

9. Festival advance is given to class III/IV employees .

File Description	Document
Paste link for additional information	[View Document](#)

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 5.24

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
6	2	1	0	1

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

For appraisal of teaching and non teaching staff institute follows the guidelines provided by the department of higher education Chhattisgarh. These regulations are based on UGC regulations 2016 and 2018 (amendments are also included).

Each year all teaching staff are asked to fill up a CR and PBAS (performance based appraisal system) form. These forms are evaluated by the head of the institution (Principal) with the help of IQAC and then it is sent to Department of higher education Chhattisgarh for further processing.

 Similarly a simple CR evaluation is done by Principal with the help of registrar for class III/IV employees and again sent to department of higher education for further processing.

File Description	Document
Upload any additional information	[View Document]

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The accounts of the college budget are audited internally and externally in regular manner. External Audi for Janbhagidaari fund and Self-finance fund was done by Registered Chartered Accountant. Internal audit is done by internal audit committee headed by Dr Vimal Govindaani ,Head of Department of Commerce . External audit is done by accounts divsion ,Department of Higher education Chhattisgarh and Office of Accountant General. For these external audit we have started the procedure and they are yet to come. Usually this external audit is done once in three to four year duration but due to COVID-19 PANDEMIC there is some delay this time.

File Description	Document
Upload any additional information	[View Document]

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	[View Document]

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The principal , IQAC and purchase committee of the college are monitoring the availability and mobilization of the fund .Generally funds are received from state government, RUSA and Janbhaagidaari committee. The utilization is done in following manner

(1) The essential establishment requirements are completely addressed by the office.

(2) For infrastructure and academic requirement IQAC invites proposal from office ,department head and faculties.

(3) Based on the budget required all these proposal are forwarded to state government/RUSA/Janbhaagidaari committee.

(4) Once funds gets allocated purchase committee floats tender/quotations and after the thorough evaluation by purchase committee work order is allotted to vendor.

(5) Based on the feedback from office ,department head and faculties final payments towards completion of work is made.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

(1) **Infrastructural initiatives**:- Over the years our college has grown from two faculty (arts and commerce) UG college to Multi-faculty PG college. Over the past few years enrollments in science subjects has been increased by more than 30% .Also new courses were opened. Existing lab facilities were not adequate. So our IQAC decided to create new Lab facilities in the college.

(i) MSc-IT/CS/BCA lab:- In the year 2018 government approved MSc-IT course in the College .The affiliation Committee recommended creation of new IT lab in the college. This work was undertaken by College IQAC and in the year 2018-19 one of the room(Room Number 34) is converted to IT Lab. It was this initiative which further gave us the confidence to offer a new UG Course B.Sc.-computer Science in the year 2020-21.

 (ii) Creation of 4 UG labs (Botany, Zoology, Chemistry, Physics):- Recently new RUSA building with 8 additional classrooms and one general purpose is handed over to institution . Our college was lagging behind in LAB facilities for science Faculty . So it was decided by our IQAC to create four UG lab for Botany(R.No. 37), Zoology(R.No.38), Chemistry(R.No 39) and Physics(R.No.40).

(iii) Creation of 1 PG lab (Botany) (As per the recommendation of Affiliation committee IQAC proposed creation of PG Lab for Botany in Room Number 36)

(iv) Creation of 1 Smart Class room**:-** One smart classroom with interactive panel, Overhead projector , LED television and wi-fi facility is created in new RUSA building (Room No. 41).

(2) Time table problem :- There are only 21 classrooms in the college of which 14 rooms are with capacity of 40 and 7 rooms are with capacity of 60-80 students. Our college runs 12 PG and 11 UG courses with total student strength of 2496. The total number of lectures per day are approximately 148. Numbers themselves tells that it is very difficult to organize classrooms for lectures. This difficult task of making timetable was done by our college IQAC . IQAC studied availability of rooms and professors and at the same time cross-connectivity of subject and students. Also student strength for a particular lecture is taken care of and one centralized Time Table is issued for the college.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives   )

Response:

Effective Syllabus delivery :- Being affiliated college we follow the syllabus provided by Pt. Ravishankar Shukla University Raipur. Also, the academic calendar is provided by the department of higher education Chhattisgarh. For effective completion of Syllabus at the beginning of each academic year every faculty member is asked to prepare teaching plan and lab plan for the entire year . In this preparation number of class lectures available for entire year is assessed. This detailed plan is then submitted to IQAC. The detailed unit wise plans are then mapped in teacher's diary and at the end of each month status of syllabus is reviewed by IQAC/Principal.

Continuous assessment of students :- For continuous monitoring of progress of students, Department of higher education has advised to take 7 internal examinations (4-unit test, 2-sessional exams, 1 pre university exam) in their Academic Calendar. In a progressive step ,in the year 2020-21 university decided to take 10% of marks from these internal exams in final assessment of UG students, however it was already present for all the semester examinations where proportion of internal marks is 20%. The entire task of

internal assessment is taken care by IQAC. IQAC makes time table for this entire process gave format for record of internal examination marks. Also, a committee is formed which reviews the results of this internal examinations .This committee monitors and reviews the results and give suggestions for improvement of results.

Post **Accreditation Initiatives**

Use of ICT tools:- Year 2020-21 was a pandemic year .Teaching and learning process were highly dependent on online methods. Students were always complaining about audio/video quality of online classes. The root cause of this problem was internet connection. Most of our faculty members were using their own mobile connections which were a bit slow to handle an online class of more than 50 students. IQAC suggested an optical fiber based high bandwidth internet connection for all the classrooms from where faculty members are taking classes.Also All the faculty members are trained to use Smart classrooms interactive whiteboard and LED projector systems.

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: E. None of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	[View Document]()
Upload any additional information	[View Document]()

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Government Dau Kalyan Arts & Commence Postgraduate College Baloda Bazar is highly concern towards gender & sensitization in providing curricular and co-curricular activities for women in the college. To bring gender equality as per Chhattisgarh Government Higher Education Policy, 30% of seats are reserved for female students of all catogaries.

a. Safety and security

College operates under a completely secured campus. There is check at the entry point with guard. The campus has 16 CC TV cameras at the entrance gate, corridors and at all sensitive locations of the institution.

Women Sexual Harassment Redressal Cell of the college is always active in the campus, under *"The Sexual Harassment of Women at Workplace" (Prevention, Prohibition and Redressal).* It meets on need basis to address any complaints from students, teaching and nonteaching members and takes necessary action. The college has a zero tolerance policy towards any such transgression. It is committed to provide a safe and conducive work and academic environment to the students and its employees and is extremely alert to the matters pertaining to any kind of harassment and gender sensitivity. There is nil complaint from 2016 to 2021 in this regard.

Anti-Ragging Committee as per U.G.C. guideline Anti-Ragging Committee is formed to make sure that there are no instances of ragging anywhere in campus. Anti-Ragging posters are prominently displayed at all prominent places within the campus with help line numbers prominently displayed. Main gate is guarded and entry points are screened. Safety and security of all the students and staff is ensured.

b. Counselling

The Counselling and Career Development Cell is constituted in the college.

The goal of the cell is:

- To conduct psychometric testing, counselling, vocational guidance and life skill coaching.
- The cell all-round the year encourages the students to understand themselves, the issue that trouble them and guide them to resolve their problems. These problems can be personal, emotional, social, academic, sexual or related to their careers etc.

c. Common Rooms

Common room facility is available for the female students within campus. In girls common room sanitary pad vending machine is also installed.

d. Any other relevant information

In the respect of women every year International Women's Day is celebrated. For the safety of female students awareness programmes are organised by the college frequently.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: E. None of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

This initiative was taken in view of the National Mission on Clean & Green Environment followed by Swatch Bharat Abhiyan. In our institution non inedgradable plastic is strictly bannd, dry and wet waste garbage are separately collected. There is proper collection for waste water. As an institution we take steps in whatever small way we can to support the global cause by initiating few but concrete step towards the

goals.

Solid Waste Management

Solid waste is collected from the college each morning by housekeeping staff in separate containers and assembled at the waste yard marked as garbage collection pit at the end of the camps, separate garbage collection bins are kept for dry and laboratories waste. The uses of dust bins are compulsory in the institution. For solid waste management compost pit is made in which all degradable waste is dumped down. The degradable waste is converted into soil manure/fertilizer. After processing, this manure is used in our own garden and also made available to all staff members.

Liquid Waste Management

For liquid waste management the institution is highly concern towards stopping the wastage of water. Students and staff are encouraged for proper use of water and proper care is taken for the appropriate use of water. Water from wash basin/bathroom is stored in tank which further goes into the soil which helps water conservation.

File Description	Document
Any other relevant information	[View Document](#)
Link for Geotagged photographs of the facilities	[View Document](#)

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: B. 3 of the above

File Description	Document
Any other relevant information	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: B. 3 of the above

File Description	Document
Any other relevant documents	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: E. None of the above

File Description	Document
Any other relevant information	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Divyangjan friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: C. 2 of the above

File Description	Document
Any other relevant information	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Government Dau Kalyan Arts & Commerce Postgraduate College is always ready to provide an inclusive environment i.e. tolerance and harmony toward cultural, regional, linguistic, communal socioeconomic and other diversities to fulfil these points in our institution students different religion, race, caste, sex, language, and place of birth are studying first of all the institution follows the Chhattisgarh State Government (Higher Education) Admission Reservation Policy according to which 32% of seats are reserved for Scheduled Tribes, 12% seats are reserved for scheduled Caste, 14% of seats are reserve for Other Backward Classes, 3% seats are reserved for freedom fighter family, 5% seats are reserved for Physical Handicapped and 5% seats are reserved for Kashmir Migrants.

To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the initiative and support of college for not only recreation and amusement but also to generate the feeling of oneness and social harmony. The college and its teacher and staff jointly celebrate the cultural and regional festivals, like New-year's day, Fresher Party ,teacher's day, orientation and farewell program, Induction program, rally, oath, plantation, Youth day, Women's day, Yoga day, festivals like Diwali Milan celebration, Holi Milan celebration, New Year celebration, etc. religious ritual activities are performed in the campus.

In this way the institute's efforts/initiatives in providing an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic, and other diversities.

Type of Event	Date	Name of Event	Objective
Seminar	5 December2016	"Social Media –A Blessing or A Curse!"	Protection and pr women from harassment.
Celebration	27 November 2021	Azadi ka Amrit Mohotsav	Understanding Nati Patriotism among students.
Workshop		Health Check Up	To make students about heath and ho the profession.
Celebration	every year	Welcome	To make fresher and develop a free i
Celebration	26 November 2019	Constitution Day	To bring awareness respect for Indian C
Celebration	8 November 2021	Diwali Milan Samaroh	
Celebration	every year	Farewal	
Celebration	every year	Annual day	Over all devel

			students.
Celebration	every year	Annual Sports	Physical develo... students.
Competition	2016	Rangoli	Development of activities among stu...

File Description	Document
Link for any other relevant information	View Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

In Government Dau Kalyan Arts & Commerce Postgraduate College most important emphasis is given to human values and professional ethics. So, first of all the golden words of the preamble of our Constitution is framed on wall of the institution, with an aim to bring *JUSTICE*, *LIBERTY*, *EQUALITY*, *FRATERNITY*, *UNITY OF NATION* among the students and employees. National anthem is also framed on the wall of the institution. National Song, State song, and Swami Vivekanand's quotes are framed on the wall of the institution.

Constitution of India provides 11 important duties to its citizens which are known as the Fundamental Duties of the citizen to make the students and employees aware of their fundamental duties. Fundamental duties are also framed on the wall of the institution. For understanding the importance of Constitution every year on 26th November Constitution day is celebrated in the college which is organized by the Department of Law. Anti-Ragging Act is framed on the wall of the institution so that students can understand the evil and legal effect of ragging. Employee's code of conduct is strictly followed by our institution. NCC, NSS and Red Cross are available for the students to boost up the national values among themselves and come forward to serve the nation.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website

2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: C. 2 of the above

File Description	Document
Any other relevant information	[View Document](#)

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Institution celebrates/ organizes national and international commemorative days, events and festivals. National festivals play an important role in planting seed of Nationalism and Patriotism among people of India. Our institution celebrates these events with great enthusiasm to commemorate the ideology of nationalism and to pay tribute to our great National Leaders. The faculty, Staff and Students of the institution all come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love and Happiness throughout.

Republic day- The institution celebrates Republic day on 26th January every year, commemorating the adoption of Indian constitution and spreading the message that India is the largest democratic country in the world. This is a day to remind the students about the constitution of the country and the need to abide by it at all times.

Independence Day is celebrated every year on 15th of August, parades and flag hoisting is organized and is celebrated to mark freedom of India from British rule. The institution encourages students to remember our national leaders and their sacrifices.

Gandhi Jayanti is celebrated every year on 2nd October to understand the ideology of our great leader Mahatma Gandhi wherein pledge is taken by students and staff. In today's times we inspire students of our institution to follow the Gandhian ideologies of truth and non-violence and inspire them to contribute towards the peace and prosperity of the Nation.

International Yoga day is celebrated on 21st June every year. The yoga Instructor organizes the yoga camp and a speech is conducted to make everyone aware on how Yoga embodies unity of mind and body; thought and action; restraint and fulfilment.

Voters Day is celebrated on 25th January wherein the students are given awareness on their duties and rights as a loyal citizen.

National Youth Day, also known as **Vivekananda Jayanti**, is celebrated on 12th January, being the birthday of Swani Vivekananda**.** In 1984 the Government of India declared this day as National Youth Day and since 1985 the event is celebrated in India every year and in our institution National Youth Day is always celebrated.

December 01 International Aids day Celebration and awareness.

No Tobacco Day Celebration and awareness.

International Women's Day In the respect of women every year International Women's Day is celebrated. For the safety of female students awareness programmes were organised by the college frequently.

Several departments are also actively involved in organising events involving students, and staffs:

- 10th December International Human Rights Day by Department of Law.
- 26th November Constitution Day by Department of Law.
- Hindi Divas by Department of Hindi.
- Rajya Bhasha Divas
- National Mathematics Day by Department of Mathamatics.
- National Science Day is celebrated by Department of Mathematics. .
- NCC Day by NCC
- NSS Day by NSS
- Red Cross Day.

File Description	Document
Link for Geotagged photographs of some of the events	[View Document](#)

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

1. **Title of the Practice**

   Uniform/ dress code

2. Objectives of the Practice

Two best practices followed by our institution are first Uniform/dress code followed by the students of our institution. Uniform is not compulsory but the students of law, MSc Zoology, BSc IT, PGDCA and DCA with self motivated carry on uniforms. The uniform creates a health environment in the educational institution for study. Maintains a discipline in the college. Uniform establish a feeling of unity and uniformity

3. The Context

For the above mentioned best practice of our institution faced some challenges. Also it was herculean task to motivate the students to carry uniform.

4. The Practice

Discipline is the most important part. Each and every student are well disciplined to be example for good citizen. In college uniform is generally not compulsory, but in our institution it is practice that the students carry uniform which is by self motivation. It's one of the unique feature of our college. By this practice the education system had become more responsible, and disciplined.

5. Evidence of success

images uploaded

Title of the Practice

 Open gym

Objectives of the Practice

In our institution open gym is established which is not only used by the students and staff but it is also used by the surrounding people living near to the college. This practice is making the people of Baloda Bazar fit and healthy. It is the objective of the institution to make all people fit and healthy.

The Context

For open gym there was lack of fund. By the help of Nagar Palika Baloda Bazar this object was fulfilled.

The Practice

There is old quotation "when wealth is lost, nothing is lost; when health is lost, something is lost; when character is lost, everything is lost". with these unique practice the college is trying to save something by giving the people opportunity to become fit and healthy by using the college open gym.

Evidence of success

images uploaded

File Description	Document
Link for Best practices in the Institutional web site	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Government Dau Kalyan Arts & Commerce Postgraduate College, Baloda Bazar is very keen at facilitating personal commitment to the educational success of students and thus the Academic committee consisting of Principal, senior faculty members and Examination Coordinator prepares the academic Plane well in advance before the commencement of the session/semester. The faculty members before the commencement of semester prepares the lesson plan, and make it available to the students.

So many efforts are being made for the past few years to change the Teaching – Learning environment into activity based learning. Following are the methods adopted to transform the academic environment:

Smart Class Room

- Changing the teaching methodology by encouraging the faculty to use power point presentation where ever required.
- Extensive use of online – content and other Video lectures to support the Class.

Class Room Teaching

- Students are encouraged to present poster and oral paper presentations

The Student Counselling, Career and Personality Development Cell

- Counselling system: identifies the academic and personal problems of students. The students are encouraged to participate both in curricular and extra- curricular activities.

Guest lectures

- Each department arranges guest lectures periodically addressed by the eminent persons.

Seminar, workshop, conferences

·   Seminar, workshop, conferences etc are organized.

e-journals and e-books

- Students are provided   access to e-journals and e-books by the library.

Feedback System

- Emphasis is paid to obtain feedback from parents, students, faculty members and alumni through informal contact to obtain information about qualitative changes which are required.
- Students give feedback about the faculty at the end of each session or semester.
- Feedback is taken from the parents of the wards.
- Feedback is also taken from alumni

In addition to the classroom interactions, following are the other methods of learning experiences provided to the students:

- Project work.
- Internships.
- Oral presentation.
- Seminars/ Symposiums/ Workshops.
- Paper presentations.
- Group discussions.
- Educational Tour.

The students play major role in the events like Annual day, Sports day etc., which are being organized by the college and inculcate the qualities of co-operation, co-ordination and team work. Personality development programs and seminars are being conducted from the first year to· improve communication skills & soft skills of the students. Social Responsibility Activities like Go Green Activity through plantation, Blood Donation, and visiting nearby villages and helping them according to their requirements. Students are encouraged to join NCC and NSS.

Achievement:

- Improved students understanding in domain knowledge.
- ·∵ Improved results and pass percentage.
- ·∵ Reduced backlogs and detention.
- ·∵ Improved placements and opting for higher studies.

5. CONCLUSION

Additional Information :

1- Girls Hostel is ready for accomodation and post requirement for hostel has been sent to the higher education.

2.Taking possesion of the Stadium alongside of the college is under process from local body (Nagarpalika Baloda bazar)

3- Government provides hostel facility to the ST/SC students on the recommmendation of Head of the institution.

4- On the demand of the student New courses are introduced in the college such as BSc (CS) MSc(IT), MSc(Zoology) and BCA.

Concluding Remarks :

Over the years,Govt Dau Kalyan Arts and Commerce Postgraduate College Balodabazar has consolidated itself as an institution committed to achieving excellence in teaching-learning, extension activities and all-round academic development as shown in its continuous efforts to ensure improvements in academic, administrative and student activities. However, the college also recognizes its weaknesses and areas of improvement which can be improved upon with all stakeholders working together in solidarity to make the college a unique centre of learning . The ongoing COVID-19 pandemic has tested our commitment, resilience and flexibility required to adapt to the dramatically changing academic scenario . Nevertheless, our commitment to our students prevailed and the college has embraced the new normal of online/Offline learning as part of teaching and learning. The college is blessed with the moral support and contributions of the people of this region.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.1.3	**Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years** 1. **Academic council/BoS of Affiliating university** 2. **Setting of question papers for UG/PG programs** 3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses** 4. **Assessment /evaluation process of the affiliating University** Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: C. Any 2 of the above
1.2.1	**Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented** 1.2.1.1. **Number of Programmes in which CBCS / Elective course system implemented.** Answer before DVV Verification : 12 Answer after DVV Verification: 12
1.3.2	**Average percentage of courses that include experiential learning through project work/field work/internship during last five years** 1.3.2.1. **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years** Answer before DVV Verification: <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>6</td><td>6</td><td>6</td><td>5</td><td>5</td></tr></table> Answer After DVV Verification : <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>5</td><td>5</td><td>5</td><td>4</td><td>4</td></tr></table>
1.3.3	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year** 1.3.3.1. **Number of students undertaking project work/field work / internships** Answer before DVV Verification : 365 Answer after DVV Verification: 364
1.4.1	*Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders*

	1) Students *2)Teachers* *3)Employers* *4)Alumni* Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: C. Any 2 of the above
1.4.2	**Feedback process of the Institution may be classified as follows:** **Options:** 1. **Feedback collected, analysed and action taken and feedback available on website** 2. **Feedback collected, analysed and action has been taken** 3. **Feedback collected and analysed** 4. **Feedback collected** 5. **Feedback not collected** Answer before DVV Verification : B. Feedback collected, analysed and action has been taken Answer After DVV Verification: C. Feedback collected and analysed
2.1.1	**Average Enrolment percentage (Average of last five years)** 2.1.1.1. **Number of students admitted year-wise during last five years** Answer before DVV Verification: 	2020-21	2019-20	2018-19	2017-18	2016-17
---	---	---	---	---
2496	2165	2103	1873	1782 | Answer After DVV Verification : | 2020-21	2019-20	2018-19	2017-18	2016-17
---	---	---	---	---
2495	2164	2102	1872	1781 | 2.1.1.2. **Number of sanctioned seats year wise during last five years** Answer before DVV Verification: | 2020-21	2019-20	2018-19	2017-18	2016-17
---	---	---	---	---
3327	3096	3058	2948	2948 | Answer After DVV Verification : | 2020-21	2019-20	2018-19	2017-18	2016-17
---	---	---	---	---
3326	3095	3057	2947	2947	
2.1.2	**Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary**

seats)

2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2315	2017	1944	1747	1648

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1168	995	952	832	825

Remark : As per the documents provided by the HEI

2.3.3	**Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)** 2.3.3.1. Number of mentors Answer before DVV Verification : 37 Answer after DVV Verification: 36
2.4.2	**Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)** 2.4.2.1. **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years** Answer before DVV Verification: table1 Answer After DVV Verification : table2
2.4.3	**Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)** 2.4.3.1. **Total experience of full-time teachers** Answer before DVV Verification : 196 Answer after DVV Verification: 195
2.6.3	**Average pass percentage of Students during last five years**

table1:

2020-21	2019-20	2018-19	2017-18	2016-17
14	17	17	16	14

table2:

2020-21	2019-20	2018-19	2017-18	2016-17
13	16	16	15	13

2.6.3.1. Number of final year students who passed the university examination year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
693	503	764	434	586

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
692	502	763	433	585

2.6.3.2. Number of final year students who appeared for the university examination year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
697	884	950	496	681

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
696	883	949	495	680

3.1.2	**Percentage of teachers recognized as research guides (latest completed academic year)** **3.1.2.1. Number of teachers recognized as research guides** Answer before DVV Verification : 03 Answer after DVV Verification: 02
3.1.3	**Percentage of departments having Research projects funded by government and non government agencies during the last five years** **3.1.3.1. Number of departments having Research projects funded by government and non-government agencies during the last five years** Answer before DVV Verification: {{TABLE1}} Answer After DVV Verification : {{TABLE2}} **3.1.3.2. Number of departments offering academic programes**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

3.1.3.2. Number of departments offering academic programes

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Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
12	12	11	10	10

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
11	11	10	9	9

Remark : As per documents provided

3.3.1	**Number of Ph.Ds registered per eligible teacher during the last five years** 3.3.1.1. **How many Ph.Ds registered per eligible teacher within last five years** Answer before DVV Verification : 04 Answer after DVV Verification: 03 3.3.1.2. **Number of teachers recognized as guides during the last five years** Answer before DVV Verification : 04 Answer after DVV Verification: 03

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

    3.3.2.1. **Number of research papers in the Journals notified on UGC website during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
04	01	03	03	02

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
03	01	02	02	01

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

    3.3.3.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	01	01	01

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	11	1	1

Remark : As per the input of HEI

3.4.2	**Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**
	3.4.2.1. **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
04	05	05	05	05

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
03	04	04	04	04

3.4.3	**Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**
	3.4.3.1. **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
07	07	09	11	07

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
06	06	08	12	06

3.4.4	**Average percentage of students participating in extension activities at 3.4.3. above during last five years**
	3.4.4.1. **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

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Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
347	1304	2163	3956	724

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
346	1303	2162	3955	723

3.5.1	**Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year** 3.5.1.1. **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
03	00	00	00	00

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
02	00	00	00	00

4.1.3	**Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.** *(Data for the latest completed academic year)* 4.1.3.1. Number of classrooms and seminar halls with ICT facilities Answer before DVV Verification : 13 Answer after DVV Verification: 12

4.1.4	**Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)** 4.1.4.1. **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
75.99913	44.63663	18.21567	113.01425	6.27394

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17

| 74.99913 | 43.63663 | 17.21567 | 112.0142 | 5.27394 |

4.2.2	**The institution has subscription for the following e-resources** 1. **e-journals** 2. **e-ShodhSindhu** 3. **Shodhganga Membership** 4. **e-books** 5. **Databases** 6. **Remote access to e-resources** Answer before DVV Verification : C. Any 2 of the above Answer After DVV Verification: D. Any 1 of the above
4.2.3	**Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)** 4.2.3.1. **Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)** Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0.99350	0.87200	0.77342	3.54700	5.23541

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0.99349	0.87199	0.77341	3.54699	5.23540

4.2.4	**Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year** 4.2.4.1. Number of teachers and students using library per day over last one year Answer before DVV Verification : 33 Answer after DVV Verification: 32
4.3.3	**Bandwidth of internet connection in the Institution** Answer before DVV Verification : D. 5 MBPS – 10 MBPS Answer After DVV Verification: E. < 5 MBPS
4.4.1	**Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)** 4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)** Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
24.44114	28.47701	20.14692	17.89611	10.65969

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
23.44114	27.47701	19.14692	16.89611	9.65969

5.1.1	**Average percentage of students benefited by scholarships and freeships provided by the Government during last five years**

5.1.1.1. **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1807	1623	1286	1414	1207

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1806	1622	1285	1413	1206

5.1.3	**Capacity building and skills enhancement initiatives taken by the institution include the following**

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Answer before DVV Verification : C. 2 of the above
Answer After DVV Verification: D. 1 of the above

5.1.4	**Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

5.1.4.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
48	108	00	00	00

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
47	107	00	00	00

5.1.5	**The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases** 1. **Implementation of guidelines of statutory/regulatory bodies** 2. **Organisation wide awareness and undertakings on policies with zero tolerance** 3. **Mechanisms for submission of online/offline students' grievances** 4. **Timely redressal of the grievances through appropriate committees** Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. 3 of the above

5.2.1	**Average percentage of placement of outgoing students during the last five years** 5.2.1.1. **Number of outgoing students placed year - wise during the last five years.** Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
07	00	01	00	00

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
07	00	01	00	00

5.2.2	**Average percentage of students progressing to higher education during the last five years** 5.2.2.1. **Number of outgoing student progression to higher education during last five years** Answer before DVV Verification : 145 Answer after DVV Verification: 145

5.2.3	**Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)** 5.2.3.1. **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, *etc.*)) year-wise during last five years** Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1	4	0	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	3	0	0	0

5.2.3.2. **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
10	20	15	30	25

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
9	19	14	29	24

5.3.3	**Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.3.1. **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
24	76	26	61	45

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
23	75	25	60	44

6.2.3	**Implementation of e-governance in areas of operation**
	1. **Administration**
	2. **Finance and Accounts**
	3. **Student Admission and Support**
	4. **Examination**
	Answer before DVV Verification : B. 3 of the above
	Answer After DVV Verification: C. 2 of the above
6.3.4	**Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**

6.3.4.1. **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
7	3	2	1	2

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
6	2	1	0	1

6.5.3	**Quality assurance initiatives of the institution include:** 1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements** 2. **Collaborative quality intitiaves with other institution(s)** 3. **Participation in NIRF** 4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)** Answer before DVV Verification : D. 1 of the above Answer After DVV Verification: E. None of the above
7.1.2	**The Institution has facilities for alternate sources of energy and energy conservation measures** 1. **Solar energy** 2. **Biogas plant** 3. **Wheeling to the Grid** 4. **Sensor-based energy conservation** 5. **Use of LED bulbs/ power efficient equipment** Answer before DVV Verification : D. 1 of the above Answer After DVV Verification: E. None of the above
7.1.4	**Water conservation facilities available in the Institution:** 1. **Rain water harvesting** 2. **Borewell /Open well recharge** 3. **Construction of tanks and bunds** 4. **Waste water recycling** 5. **Maintenance of water bodies and distribution system in the campus** Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: B. 3 of the above
7.1.5	**Green campus initiatives include:**

	1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants** Answer before DVV Verification : A. Any 4 or All of the above Answer After DVV Verification: B. 3 of the above
7.1.6	**Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:** 1. **Green audit** 2. **Energy audit** 3. **Environment audit** 4. **Clean and green campus recognitions / awards** 5. **Beyond the campus environmental promotion activities** Answer before DVV Verification : D.1 of the above Answer After DVV Verification: E. None of the above
7.1.7	**The Institution has disabled-friendly, barrier free environment** 1. **Built environment with ramps/lifts for easy access to classrooms.** 2. **Divyangjan friendly washrooms** 3. **Signage including tactile path, lights, display boards and signposts** 4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment** 5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading** Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: C. 2 of the above
7.1.10	**The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.** 1. **The Code of Conduct is displayed on the website** 2. **There is a committee to monitor adherence to the Code of Conduct** 3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. **Annual awareness programmes on Code of Conduct are organized** Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: C. 2 of the above

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of courses offered by the Institution across all programs during the last five years** Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
23	21	20	18	18

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
23	21	20	18	17

1.2	**Number of programs offered year-wise for last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
12	12	11	10	10

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
12	12	11	10	10

2.1	**Number of students year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2496	2165	2103	1873	1782

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2496	2165	2103	1873	1781

2.2	**Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2323	2010	1944	1757	1671

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2323	2010	1944	1757	1670

2.3	**Number of outgoing / final year students year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
666	661	638	490	603

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
666	661	638	490	603

3.1	**Number of full time teachers year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
37	42	41	43	37

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
37	42	41	43	36

3.2	**Number of sanctioned posts year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
46	46	46	46	44

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
46	46	46	46	43

4.1	**Total number of classrooms and seminar halls**
	Answer before DVV Verification : 21
	Answer after DVV Verification : 27

4.2	**Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
100.44027	73.11364	38.36259	130.91036	16.93363

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
101.5902	71.11364	38.36259	130.9103	16.93363

4.3	**Number of Computers**

Answer before DVV Verification : 76
Answer after DVV Verification : 75